

MINUTES FOR THE CBA PARALEGALS COMMITTEE MEETING

WEDNESDAY, NOVEMBER 12, 2009

CBA CENTER – NEW BRITIAN, CT

Committee Members in attendance: Jean Anderson, Kim Caron, Co-chair Janice Favreau, Jennifer Giguere, Lynn Smith. Several guests were in attendance at the invitation of the Co-chairs. Also present was SLS Deputy Director Jane Kinney-Knotek as presenter following the business meeting.

A short business meeting was opened at 6.15 p.m. by Co-chair Janice Favreau who greeted those in attendance and welcomed guests. Janice read the **Stated Purpose of the Committee from the 2005 Paralegals Committee Annual Report** as follows:

The purpose of the Committee on Paralegals is to disseminate information to attorneys regarding the paralegal profession; to publicize issues of importance regarding this profession; to encourage attorneys to practice with qualified paralegals in order to lower costs and to improve the quality of service to clients.

The timeline of events which have taken place since the Committee met in May was reviewed; they are as follows:

On June 8, 2009, as per the discussion at the May Paralegals Committee meeting, the Paralegals Committee co-sponsored a CLE with the Consumer Law Section of the Bar at the 2009 Annual CBA Meeting entitled:

Emerging Data Security, Privacy, and Identity Theft Laws: Practical Advice from Lawyers and Paralegals

The seminar was co-presented by Janice Favreau of the Paralegals Committee along with Attorneys Scott Christie and David Bizar. Approximately 20 persons attended the seminar.

In July, co-chair Lucy Michaud resigned due to time conflicts. She suggested Attorney Regina Dowling, Head of the Legal Studies Dept. who accepted.

In August Co-Chairs Regina Dowling and Janice Favreau met with Acting Executive Director Norm Janes and other CBA staff members to discuss the direction for the Committee and to what extent the Bar could assist.

On September 25, 2009, Regina Dowling and Janice Favreau attended a CBA Leadership Retreat. Both Regina and Janice attended a breakout session on Membership. It was suggested to the group that the Bar consider providing free CBA membership to Paralegal Students since Law Students already qualify for free membership.

Regina and Janice also met the new CBA Executive Director, Larkin Chenault, who seems very receptive to paralegal members. He mentioned that in his prior position with the Cleveland Bar Association, the close relationship the Cleveland Bar enjoyed with Cleveland Paralegal Association.

On October 7, 2009, Janice co-presented with Attorney Soceth Sor of Edwards Angell Palmer Dodge again on the topic of data compliance entitled: **Dealing with Compliance Issues, The New Data Protection Laws** at the CBA Center.

Janice talked about the benefits of CBA membership and invited those guests in attendance to review the CBA information table and encouraged those present to take a membership application.

Next meeting to be scheduled for January – with a business meeting followed by a review of the new Data Compliance laws by Attorney Soceth Sor.

Meeting adjourned at 6.35 p.m.