

**BYLAWS**  
**of the**  
**INSURANCE LAW SECTION**  
**of the**  
**CONNECTICUT BAR ASSOCIATION**

**ARTICLE I**

**NAME AND PURPOSE**

**Section 1.1 Name.** The Section shall be known as the Insurance Law Section of the Connecticut Bar Association.

**Section 1.2 Purpose.** The purpose of the Section is to promote the educational and professional objectives of the Connecticut Bar Association within the general field of insurance law, regulation and practice.

**ARTICLE II**

**MEMBERSHIP AND DUES**

**Section 2.1 Membership.** Any member of the Connecticut Bar Association in good standing may become a member of the Section upon request made to the Connecticut Bar Association and upon payment of dues for the current term.

**Section 2.2 Dues.** Section dues shall be payable for the term of the “Association Fiscal Year,” July 1 through June 30. Any Section member not paying section dues at the time of payment of

Connecticut Bar Association annual dues or prior to the final Connecticut Bar Association dues invoicing shall cease to be a member until current section dues have been paid. Any person becoming a new member of the Section from March 1 through June 30 of any year shall not be obligated to pay dues for such term.

### ARTICLE III ADMINISTRATION

**Section 3.1 Chair.** The Chair of the Section shall be appointed, and any vacancy in that office shall be filled for the remaining term, by the President of the Connecticut Bar Association.

**Section 3.2 Executive Committee.** There shall be an Executive Committee consisting of the Chair and not less than 10 nor more than 25 other members of the Section. The Executive Committee shall be appointed by the President of the Connecticut Bar Association.

**Section 3.3 Other Officers.** In addition to the Chair, there shall be a Vice-Chair, a Secretary, a Treasurer and such other officers as the Executive Committee may from time to time deem appropriate, and who shall be chosen by and from the Executive Committee at its organization meeting each year following appointment. If any such office shall become vacant, a new officer shall be chosen by and from the Executive Committee to serve for the remainder of the term.

**Section 3.4 Terms of Office: Succession.** Each officer and the Executive Committee shall serve terms of approximately one year commencing July 1st and until his/her successor is appointed. No person shall hold the office of Chair of the Section for more than two successive terms.

**Section 3.5 Function of Executive Committee.** The Executive Committee shall have general supervision and control of the affairs of the Section, including determining annual

membership dues, subject to the provisions of the Constitution and Bylaws of the Connecticut Bar Association and the Bylaws of the Section. Between meetings of the Section, the Executive Committee shall have full authority to act for the Section, and shall report on its activities through the Chair at the next meeting of the Section. The Executive Committee shall also perform the other duties set forth in these Bylaws and such other duties as may be assigned by the Connecticut Bar Association.

**Section 3.6 Function of Chair.** The Chair shall have the duty and responsibility to advance the objectives of the Section as set forth in 1.2, above, and shall have general supervision and control of the affairs of the Section and full authority to act on its behalf between the meetings of the Executive Committee subject to the provisions of the Constitution and Bylaws of the Connecticut Bar Association and Bylaws of this Section. The Chair shall consult with and advise the Executive Committee concerning these activities and shall report on said activities at the next succeeding meeting of the Section. The Chair shall preside at all meetings of the Section and of the Executive Committee and shall prepare and submit a brief and concise annual written report of the Section to the Connecticut Bar Association. The Chair shall also perform such other duties as may be assigned by the Executive Committee or the Connecticut Bar Association President.

**Section 3.7 Function of Vice Chair.** The Vice Chair shall act as Section Chair in the Chair's absence and shall also perform such other duties as may be assigned by the Chair or the Executive Committee or the Connecticut Bar Association President.

**Section 3.8 Function of Secretary.** The Secretary shall be the custodian of the books and records of the Section, other than books of account, shall cause notices to be issued in connection with, and shall keep minutes of, the meetings of the Section and of the Executive Committee. Minutes of the Executive Committee shall indicate attendance. The Secretary

shall forward a record of attendance at Executive Committee meetings to the Chair for due consideration in the reappointment of Executive Committee members. The Secretary shall also perform such other duties as may be assigned by the Chair or by the Executive Committee.

**Section 3.9 Function of Treasurer.** The Treasurer shall keep a record of all affairs of the Section, which records shall be available for examination by any member of the Executive Committee. The Treasurer shall perform all other duties as may be assigned by the Chair or by the Executive Committee.

## ARTICLE IV

### COMMITTEES

**Section 4.1 Standing Committees.** There shall be two standing committees of the Section: a Committee on Legislation, and a Committee on Continuing Legal Education, which shall also be in charge of publications and Section programs. The Executive Committee shall designate the Chairs of the standing committees and shall from time to time appoint members of the Section as members of the standing committees and may specify the duties thereof.

**Section 4.2 Other Committees.** The Executive Committee may from time to time establish other committees, designating the chairs and members, and specifying the duties thereof.

## ARTICLE V

### MEETINGS

**Section 5.1 Section Meetings.** There shall be at least two regular Section meetings

each year. All meetings shall be called by the Chair, or by any five members of the Executive Committee, by written notice, sent to all Section members at least 10 days before the meeting, setting forth in general terms the purpose or purposes of the meeting. Ten members shall constitute a quorum, and action may be taken, on behalf of the Section, by the affirmative vote of a majority of those present and voting.

**Section 5.2 Executive Committee Meetings.** The Executive Committee shall schedule at least four regular meetings for the year, apart from the regular meetings of the Section. Other meetings may be called by the Chair or by any five members of the Executive Committee. All meetings of the Executive Committee shall be open to all members of the Section. Written notice shall be sent to all members of the Section at least 10 days before any meeting, setting forth in general terms the purpose or purposes of the meeting. Any meeting of the Executive Committee may be conducted by conference call, and any member of the Section wishing to participate must so advise the Chair one day prior to such telephonic meeting. Twenty-five percent of the members of the Executive Committee, but in no event less than six members, shall constitute a quorum, and action may be taken on behalf of the Section by the affirmative vote of a majority of those present or participating and voting.

## ARTICLE VI

### SECTION FUNDS

**Section 6.1 Use of Section Funds.** The funds of the Section may be used to the extent that the same is consistent with the Policies and Procedures of the Connecticut Bar Association as the same may be adopted and amended from time to time, for general clerical purposes, telephone, printing and mailing, the purchase of outside services including the services

of lecturers, research assistants and legislative drafters, and for the educational and professional purposes of the Section. The expense of Section members in attending Section or Executive Committee meetings, including meals and travel, shall not be reimbursable out of Section funds.

**Section 6.2 Custody and Expenditures of Section Funds.** Section funds shall be deposited with and held by the administrative office of the Connecticut Bar Association. Section funds shall be expended only with the approval of the Chair and one other officer of the Section. Expenses in excess of \$500.00 must be authorized by the affirmative vote of a majority of the Executive Committee members present and voting.

## ARTICLE VII

### MISCELLANEOUS

**Section 7.1 Amendment of Bylaws.** These Bylaws may be amended by majority vote of the members attending any Section meeting at which a quorum is present, provided written notice of the meeting and the text of the proposal to amend the Bylaws have been sent to all Section members at least 10 days before the meeting. The amendment, if passed, shall be effective upon approval by the Board of Governors in accordance with the Constitution and Bylaws of the Association.